

GRANT COORDINATOR MEETING AGENDA

Thursday, May 10, 2007
1:15 – 3:00 p.m.
Gallery, MU

- I. SPA
 - a. Fiscal Year End Tasks
 - b. Training Opportunities and Information:
 - i. SPA Fundamentals 5/22/07 (Sign-up: HRS Training in AccessPlus)
 - ii. SP WebFM Training 6/5/07 (Sign-up: Contact Kathy Emmel)
 - iii. SP WebFM Training Manual (Available on SPA web site)
 - iv. NCURA Effort Reporting Workshop 6/12/07 (1652 Gilman, 8:30 am - 11:50 am, no sign-up required)
 - v. SPECS Updates and Reminders
 - c. Recent ISU NSF Desk Review - In Progress
 - d. OIG Audit Updates
 - e. Reminders:
 - i. Entry of Incentive Accounts on Supplemental Budgets
 - ii. Justification for Cost Transfers (CV's and EPA's)
 - iii. ADIN FM and WebFM
- II. OSPA
 - a. Introduction of Jodi Reinhart, Awards Team
 - b. Introduction of new electronic forms, Awards Team
 - c. Round Robin Sessions – two 15-minute sessions
 - i. FastLane 101 (Proposal Team)
 - ii. Gift vs. Sponsored Project (Joanne Altieri)
 - iii. Questions and Answers for electronic forms (Awards Team)
 - iv. CDA's, MTA's, and Industry and Commodity Sponsored Agreements (Industry Team)
 - v. Anything you want to know about problematic contract clauses (Awards Team)

