GRANT COORDINATOR MEETING AGENDA

Thursday, May 10, 2007
1:15 – 3:00 p.m.
Gallery, MU

I. SPA
   a. Fiscal Year End Tasks
   b. Training Opportunities and Information:
      i. SPA Fundamentals 5/22/07 (Sign-up: HRS Training in AccessPlus)
      ii. SP WebFM Training 6/5/07 (Sign-up: Contact Kathy Emmel)
      iii. SP WebFM Training Manual (Available on SPA web site)
      iv. NCURA Effort Reporting Workshop 6/12/07 (1652 Gilman, 8:30 am - 11:50 am, no sign-up required)
      v. SPECS Updates and Reminders
   c. Recent ISU NSF Desk Review - In Progress
   d. OIG Audit Updates
   e. Reminders:
      i. Entry of Incentive Accounts on Supplemental Budgets
      ii. Justification for Cost Transfers (CV’s and EPA’s)
      iii. ADIN FM and WebFM

II. OSPA
   a. Introduction of Jodi Reinhart, Awards Team
   b. Introduction of new electronic forms, Awards Team
   c. Round Robin Sessions – two 15-minute sessions
      i. FastLane 101 (Proposal Team)
      ii. Gift vs. Sponsored Project (Joanne Altieri)
      iii. Questions and Answers for electronic forms (Awards Team)
      iv. CDA’s, MTA’s, and Industry and Commodity Sponsored Agreements (Industry Team)
      v. Anything you want to know about problematic contract clauses (Awards Team)