

Reasons for Rejection of Electronic Personnel Actions

Sponsored Programs Accounting rejects electronic personnel actions for the following reasons:

- Retroactive transfers are from an overspent account to a federal (or a federal flow-thru) account. Deficit balances cannot be absorbed by federal accounts (unless the “to” account is true continuation funding).
- Retroactive transfers to federal accounts are for payroll with transaction dates more than 90 days old.
- Retroactive transfers are for payroll appointment dates which are outside the award period.
- Retroactive transfers are initiated more than 90 days after new federal accounts have been established. Once a new federal account is established, you have 90 days to move all appropriate charges to the new account. If the “from” account is overspent, the payroll transactions cannot be moved to a federal account.
- More vacation payout is assessed to a cost-reimbursable account than is allowable. Cost-reimbursable accounts are limited to the amount of vacation earned less the amount of vacation used while the individual is paid from the account.