

# F&A Cost Incentive Program and Incentive Program Eligibility

## Qualifying Sponsored Programs

The facilities and administrative (F&A) cost incentive program was initially established to encourage PIs to obtain full F&A recovery on awards. Fifteen percent of F&A charged on qualifying awards is credited to the Incentive PIIN worktag(s).

For a sponsored project to qualify for incentive distribution, the award budget must use the applicable full and allowable F&A rate. If the sponsor limits the F&A rate recovery to a certain percentage, this is considered full and allowable F&A recovery when there is a “published” rate that is publicly available (e.g. stated in the Proposal Guidelines or posted on a public website). Published rates do not include emails or letters as support documentation.

In addition, if a multi-year proposal is submitted with full and allowable F&A, and the negotiated F&A rate increases during the life of the award, the award will continue to qualify for the incentive program even if the sponsor holds the F&A rate to its original level.

## Incentive Program and Approved F&A Waivers

In all cases where a reduced F&A rate has been approved through the F&A Cost Reduction or Waiver (F&A Waiver) form, the sponsored program award will **not** be eligible for incentive distribution.

## Who is Eligible to have a PI Incentive Account?

To be eligible for incentive, an individual must be listed as a PI or Co-PI on a GoldSheet or Streamline PD for the funded proposal. All ISU faculty and staff can serve as Co-PIs on sponsored projects. PI Eligibility Requirements are found on the Office of the Vice President for Research’s website at: <https://research.iastate.edu/policies-procedures-tools-assets/principal-investigator-eligibility-guidelines/>.

In addition, the following individuals are **not** eligible to receive incentive distribution:

- Term Faculty (Clinical Track, Teaching Track, Practice Track, Adjunct, and Lecturers) who have been on appointment for less than five years
- Term P&S employees
- Undergraduate Students, Graduate Students, and Post Docs
- Affiliates who are Federal Employees
- Visiting Faculty, Visiting Scientists, and other Visiting Scholars

Please note: All Tenured, Tenured-Eligible and Research Track Faculty are eligible for incentive distribution.

RM 2-14-2024