

RESEARCHER SUCCESS PROGRAM SCHEDULE FALL 2018

IOWA STATE UNIVERSITY
Office of the Vice President For Research

REGISTRATION FOR ALL EVENTS AVAILABLE ON OUR WEBSITE: www.vpresearch.iastate.edu
Check back often as new events are added throughout the year!

Navigating Your Research with Human Subjects: The IRB Submission Process

Responsible Research Practices

*All sessions will be held in the Memorial Union
Gold Room, 11a.m. - 12:30 p.m.*

Session One: 8/21/2018

Session Two: 10/30/2018

Session Three: 2/05/2019

Session Four: 4/04/2019

[Register online](#)

In this session you will learn tips on developing and submitting protocols to the IRB. A member of the IRB staff will walk through key sections of the non-exempt IRB application and explain what the IRB looks for during the review process. Sign up for one of the several dates we have scheduled throughout the year.

Becoming an Author in The Conversation

Communicating Scholarship to the Public

Open Session One
8/29/2018, 10 - 11:30 a.m.
3155 Marston

Open Session Two
8/29/2018, 1:30 - 3 p.m.
3155 Marston

LAS College Session
8/29/2018, 3:30 - 5 p.m.
3155 Marston

Engineering Session
8/30/2018, 9 - 10:30 a.m.
4100K Marston

CHS Session
8/30/2018, 11 a.m. - 12:30 p.m.
1009 Le Baron

[Register online](#)

Independent and not-for-profit, The Conversation US is part of a global network of newsrooms first launched in Australia in 2011. Its mission is particularly resonant in the U.S., where people universally sense that the country's social fabric is strained and the common ground people share is shrinking. Information always has been essential to democracy – a societal good, like clean water. But many now find it difficult to put their trust in the media. And with little consensus about what to believe, it only becomes harder to reach agreement with fellow citizens regarding what's truthful. The Conversation's editorial process is deliberate and collaborative. Editors pay close attention to the news environment to identify the issues citizens are concerned about.

They reach out to leading scholars across academia and work with them to unlock their knowledge for the broad public.

Iowa State University is a partner institution with The Conversation, and that means our scientists have the opportunity to write articles in their fields that may be read by tens of thousands. Learn about how to become an author yourself by attending one of these sessions.

RESEARCHER SUCCESS PROGRAM SCHEDULE FALL 2018

IOWA STATE UNIVERSITY
Office of the Vice President For Research

Working with IACUC/IBC Protocols Using A-tune

Responsible Research Practices

September Sessions

9/7/2018, 10 a.m. - 12 p.m.
2310 Kildee

9/12/2018, 2 - 4 p.m.
1485 CVM

9/17/2018, 2 - 4 p.m.
2310 Kildee

9/28/2018, 10 a.m. - 12 p.m.
1485 CVM

[Register online](#)

The Office for Responsible Research, Office of the Attending Veterinarian, and Laboratory Animal Resources are offering software training for researchers who submit IACUC or IBC protocols. Participants will learn how to navigate the new electronic protocol submission system, A-tune. Training topics will include creating and submitting a protocol, and, for animal users of LAR, how to order animals and manage animal records.

Four sessions are scheduled throughout September, with additional sessions to be added throughout the rest of the year.

Working with Human Subjects Protocols in IRB Manager

Responsible Research Practices

All sessions held in Room 222 of the Kingland Building

9/12/2018, 11 a.m. - 12 p.m.
10/16/2018, 10:30 - 11:30 a.m.
11/5/2018, 2 - 3 p.m.
12/6/2018, 1 - 2 p.m.

[Register online](#)

Learn how to navigate the new system dedicated to managing Iowa State's IRB protocols. You'll see what the submission process looks like, learn how to submit IRB protocols for review, and find out how to access your IRB-approved materials.

Four sessions are scheduled throughout the fall semester, with additional opportunities to be added in the spring.

Orientation for New Research Faculty

Special Events

9/14/2018, 8:30 - 11:30 a.m.
Memorial Union Cardinal Room

[Register online](#)

New faculty will have an opportunity to meet and network with their peers and learn about the Office of the Vice President for Research (OVPR) and its role in supporting faculty's research careers. VP for Research Sarah Nusser will lead an open, interactive discussion about internal funding opportunities and other topics of interest. A panel of mid-career faculty will share experiences about their first years at Iowa State and what they learned from that time. And staff from OVPR units as well as our partner units around campus will be on hand to answer questions about various components of the research life cycle at Iowa State and how we can support faculty throughout the process.

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Sponsored Funding Budgets 101: An Introduction to the Tools (and the Traps!)

Proposal Development

Both sessions held in the
Memorial Union Gold Room
9/24/2018, 10:30 a.m. - 12 p.m.
9/25/2018, 2:30 - 4 p.m.

[Register online](#)

After this session you'll know how to find budget-related items in a funding agency's request for proposal, and where to gather all the information you need to create a sound budget for your proposal. The bulk of our time will be spent working through a real budget scenario so you'll feel confident using Iowa State tools. Finally, we'll answer all of your questions related to transferring what you know about the proposal you're working with into a comprehensive financial picture.

This 101 session will be most helpful for grant coordinators and other research administration staff who are new to their positions, as well as new faculty who will prepare their own proposal budgets.

Welcome Back Event for Faculty in the Arts & Humanities

Special Events

10/04/2018, 5 - 7 p.m.
Beardshear Hall 1st Floor Atrium

[Register online](#)

The Center for Excellence in the Arts and Humanities would like to welcome back our faculty in the arts and humanities! Enjoy a cocktail and refreshments with your colleagues (and meet new ones). Hear from faculty who were awarded funding from CEAH and how they used that funding to further their research and scholarship goals. Meet the center director, Carlton Basmajian, as well as other university leaders from around campus.

Post-Award Actions 101

Award Administration

Session One
10/09/2018, 3 - 4:30 p.m.
Memorial Union Gold Room
Session Two
10/10/2018, 9 - 10:30 a.m.
Memorial Union Gold Room

[Register online](#)

Learn the basics about post-award actions and the most frequently asked questions. We'll talk about how to request a PI change, who can submit a no-cost extension request, who really needs to sign a revised Goldsheet, and other useful information about budgeting and managing award changes. Our goal is to help you learn how to save time and navigate these processes quickly and efficiently.

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Human Research Basics Series

Responsible Research Practices

This four-part series looks more closely at different components of human subjects protection and the IRB submission process. Each session will give you insight into key ethical considerations and common questions about IRB review. You'll get information and tips that will help you structure your research plan in order to assure the well-being of human subjects and navigate the submission process more efficiently.

You are encouraged to attend one or all of the sessions in either semester, depending on your schedule and needs. All sessions are held in the Memorial Union Gold Room from 11:00 a.m. to 1:00 p.m. unless otherwise noted. You are encouraged to bring your lunch; beverages will be provided.

[Register online](#)

Fall Series:

Part 1: 10/8/2018

Part 2: 10/26/2018

Part 3: 11/5/2018

Part 4: 12/6/2018 (Oak Room)

Spring Series:

Part 1: 1/14/2019

Part 2: 2/11/2019

Part 3: 3/4/2019

Part 4: 4/2/2019

Part 1: Does this project need IRB oversight?

In this session you'll learn how to determine whether you need IRB oversight for your project. We'll also explain the different levels of review and what they mean for you.

Part 2: Protecting human subjects

In this session we'll discuss the risks involved in human subjects research and how you as the researcher can minimize risk. You'll also learn about participant privacy and confidentiality and get guidance on how to protect your participants' information.

Part 3: Informed consent

In this session you'll learn about the cornerstone of ethical human subjects research -- informed consent. The session covers key information to share with potential participants and various options for obtaining informed consent. You'll find out what's required of you as the researcher and get some helpful guidance on designing and administering informed consent processes.

Part 4: Best practices for a successful submission

This session will give you a summary of best practices for submitting a protocol, and some tips for ensuring a smooth review process.

The Story Collider: Fields of Opportunity

Communicating Scholarship to the Public

Last year at Iowa State Research Day, we piloted a session based on the popular podcast series The Story Collider. We heard from both audience members and storytellers how much they enjoyed the session, and how connected they felt to be a part of it. This year, we're bringing the real deal. On October 16, the Office of the Vice President for Research is hosting an evening of food, drink, fun, and storytelling at the iconic M-shop.

The Story Collider gives scientists a platform from which to share how science has shaped their lives. Every year, the podcast hosts dozens of live shows all over the country, featuring all kinds of storytellers - researchers, doctors, and engineers of course, but also patients, poets, comedians, and more. Some of their stories are heartbreaking, others are hilarious. They're all true and all very personal.

10/16/2018, 8 - 10 p.m.
The Memorial Union M-Shop

[Register online](#)

Check out video clips from previous shows [on their website](#) and take a look at the [preview of Iowa State's storytellers](#). Then register to see the live show right here at Iowa State!

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Reading and Interpreting a Request for Proposal

Proposal Development

Session One

10/22/2018, 3 - 4:30 p.m.
Memorial Union Gold Room

Session Two

10/23/2018, 8:30 - 10 a.m.
Memorial Union Oak Room

Join us for one of the sessions to learn the fundamentals of reading and interpreting agency guidelines and specific calls for proposals. We will discuss details that are commonly found in sponsor guidelines, and you'll head back to your office armed with some tips and tricks to avoid mistakes and better prepare your proposal.

[Register online](#)

Funding Opportunities Available through CEAH and How to Write a Successful Application

Proposal Development

10/30/2018, 12 - 1 p.m.
Memorial Union Oak Room

Faculty in the arts and humanities are invited to bring their lunches to the Oak Room and learn about the unique internal funding opportunities available to them to further their research and scholarly goals. Hear from members of the faculty review team discuss what makes a successful application and how they evaluate submissions. You'll get an overview of the funding available to you and concrete advice on how to take advantage of these opportunities. Beverages will be provided!

[Register online](#)

Using Campus Resources to Find Funding Opportunities

Understanding Research Sponsors

11/1/2018, 2 - 3:30 p.m.
Memorial Union Oak Room

Iowa State provides excellent resources to help faculty and research support staff with their searches for research funding. In this hands-on session you'll learn how to strategically use those resources to identify and connect with funding opportunities. Afterward you'll be able to save yourself valuable time and ensure you won't miss an opportunity by setting up saved searches and shared opportunities, and signing up receive funding alerts from various sources.

[Register online](#)

Securing Your Export-controlled or Controlled Unclassified Research Data and Interests

Responsible Research Practices

Session One

11/01/2018, 1 - 2 p.m.
Applied Sciences Complex II
Room 257

Session Two

11/14/2018, 10 - 11 a.m.
1226 Howe Hall

This session will teach you about physical & IT security measures for export control plans, and introduces you to the concept of Controlled Unclassified Information (CUI). You'll learn how to implement security measures for your research data and interests, and gain a better understanding of why these security measures are necessary.

[Register online](#)

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Writing Winning Grant Proposals

Proposal Development

11/07/2018, 8 a.m. - 5 p.m.
Memorial Union Sun Room

[Register online](#)

This day-long workshop comprehensively addresses both practical and conceptual aspects that are important to writing competitive grant proposals. Emphasis is given to doing the “extra” things that can make the difference between success and failure.

All participants receive an extensive handout, as well as an agency-specific copy of The Grant Application Writer’s Workbook. The cost of this workshop is \$80, which goes to cover the workbook. Attendees must have authorization of their department chairs or other authorizing personnel before registering for this event.

Working in USDA’s ezFedGrants System

Award Administration

Session One
11/13/2018, 2 - 3:30 p.m.
Memorial Union Gold Room
Session Two
11/14/2018, 9 -10:30 a.m.
Memorial Union Gold Room

[Register online](#)

In this session you’ll get detailed instructions on how to navigate the USDA ezFedGrants system, which is currently used by APHIS, Foreign Agricultural Service, and will soon be used by NRCS and other USDA agencies. You’ll learn how to obtain system access, prepare and submit applications, and manage progress reporting, and you’ll leave with some practical tools and guidance that will help you work with the system.

Submitting a Proposal with a Subrecipient

Proposal Development

Session One
12/03/2018, 10 - 11:30 a.m.
Memorial Union Gold Room
Session Two
12/04/2018, 2 - 3:30 p.m.
Memorial Union Gold Room

[Register online](#)

In this session you’ll learn practical ways to work with subrecipients (i.e. subcontractors) and collaborators during the proposal preparation and submission process. We’ll talk about effective communication strategies and how to manage timelines so that the process is as smooth and successful as possible.

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SEPTEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<small>August 2018</small> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>October 2018</small> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1
2	3	4	5	6	7 A-tune	8
9	10	11	12 IRB Manager A-tune	13	14 Orientation for New Faculty	15
16	17 A-tune	18	19	20	21	22
23	24 Sponsored Funding Budgets 101	25 Sponsored Funding Budgets 101	26	27	28	29
30					A-tune	

OCTOBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 CEAH Reception	5	6
7	8 Human Research Basics Part 1	9 Post Award Actions 101	10 Post Award Actions 101	11	12	13
14	15	16 The Story Collider Show IRB Manager	17	18	19	20
21	22 Reading a Request for Proposal	23 Reading a Request for Proposal	24	25	26 Human Research Basics Part 2	27
28	29	30 Navigating IRB Submission	31		<small>September 2018</small> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<small>November 2018</small> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

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FALL 2018

NOVEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<small>October 2018</small> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>December 2018</small> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31			1 Finding Funding	2 Export Controls/ Controlled Unclassified Research	3 Export Controls/ Controlled Unclassified Research
4	5 IRB Manager Human Research Basics Part 3	6	7 Writing Winning Grant Proposals	8	9	10
11	12	13 Working in USDAs ezFedGrants System	14 Working in USDAs ezFedGrants System	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29 Thanksgiving Day	30	

DECEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<small>November 2018</small> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<small>January 2019</small> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1
2	3 Submitting a Proposal with a Subrecipient	4 Submitting a Proposal with a Subrecipient	5	6 IRB Manager Human Research Basics Part 4	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25 Christmas Day	26	27	28	29
30	31 New Year's Eve					