

IOWA STATE UNIVERSITY

Records Retention

Sponsored Programs Unfunded Proposals

This record type refers to sponsored programs proposals submitted but not funded by the sponsor.

Last updated: 06 Feb 2018

Active Retention

Retention: 5 fiscal years – After the fiscal year in which the proposal was submitted

Managed By: OSPA retains electronic submissions made by OSPA; the PI or relevant administrative unit retains submissions made by the PI

Data Classification

Restricted if contains personally identifiable information or confidential information

Disposal Method

Confidential destruction if record contains any sensitive, personally-identifiable or confidential content

Resources

- [Office of Sponsored Programs Administration \(OSPA\)](#)

Category

- [Administrative & Financial](#)

For questions about this record type, contact: Office of Sponsored Programs Administration

Ames, Iowa 50011, (515) 294-4111, [Contact Us](#).

Copyright © 1995-2018, Iowa State University of Science and Technology. All rights reserved.