**FDP Pilot**

**Iowa State University is now participating in the Federal Demonstration Partnership (FDP) Expanded Clearinghouse Pilot for Subrecipient Entity Monitoring**

**Live as of 8/18/2016**

**Purpose of pilot:**

* To develop one single web based repository for all FDP entities (and potentially others) to enter, upload, maintain and update all entity related information about their organization
* To utilize this centralized online repository of entity information to enable Pass-Through Entities to obtain and review all necessary subrecipient entity information and conduct subrecipient entity monitoring and risk assessment activities in a timely and streamlined fashion without requiring time and resources to send and collect various forms to obtain information
* ***Reduce administrative burden associated with verifying standard information required for subrecipient issuance and monitoring***
* Eliminate swapping of subrecipient commitment forms completed on a transaction-by-transaction basis in favor of accessing an on-line, up-to-date standardized, streamlined subrecipient data repository (an “entity profile”)
* Determine whether such a repository effectively reduces the data collection and review burden for pass-through entities and subrecipients alike

**Information included in the Clearinghouse:**

* Entity Information
	+ Demographic Information (name, address, type, small business status, parent information, etc.)
	+ Entity Identification Numbers and Codes
	+ Entity Rate Agreements
	+ Department of Defense Registration Numbers
	+ Department of Education Registration Numbers
	+ Assurances and Agency Approvals (Accreditations)
	+ DOD/ONR System Reviews
	+ Entity Key Contacts
* Entity Certifications
	+ Conflict of Interest
	+ Debarment and Suspension
	+ Lobbying
	+ Affirmative Action Compliance
	+ FFATA
* Single Audit Information *(will eventually also include Financial Questionnaire option)*
	+ Single Audit Status & Links
	+ Core info about any findings, deficiencies, material weaknesses
* Entity Official Certification

**How this works:**

* Institutions participate as both a subrecipient and as a pass-through entity
* Participants have formally agreed to terms of the Pilot
* Participants have created their Entity Profile
* FDP has posted each participant’s Entity Profile
* PTEs access their participating subrecipients’ on-line Entity Profile **in lieu of** sending a subrecipient commitment form for each subaward between the parties (throughout the pilot)
	+ *Transaction-specific information may still be shared*
* Participants track how many subwards are transacted via this mechanism (throughout the pilot, reported quarterly)
* Participants evaluate the pilot (at least twice)

PARTICIPATING INSTITUTIONS CAN BE FOUND AT: <http://sites.nationalacademies.org/cs/groups/pgasite/documents/webpage/pga_173303.pdf>

SAMPLE PUSH-BACK LANGUAGE:

 I am writing to let you know that the [YOUR OWN INSTITUTION’S NAME] is a pilot participant in the FDP Expanded Clearinghouse. It is my understanding that your organization is also a pilot participant. As a part of the pilot, both our organizations have agreed that effective August 18, 2016, we will not send or require completion of a subrecipient commitment forms, but will instead use our profile that is posted on-line at the FDP Expanded Clearinghouse site (<http://sites.nationalacademies.org/PGA/fdp/PGA_171219>). Please use my profile to obtain the information you need. If you have transaction-specific requirements, I will be happy to provide those but I will need you to tell me precisely what you need via an email or a transaction-specific request form (one that does not also include data elements found in our profile.)