**Grant Coordinators Meeting**

**September 18, 2014**

**Purpose on GoldSheet / Higher Education Function Code (HEFC) on Account**

ISU is a member of the Association of American Universities (AAU), an association of 62 leading public and private research universities in the US and Canada. Membership in AAU is by invitation. AAU focuses on national and institutional issues that are important to research-intensive universities.

AAU has adopted a set of membership indicators to use in the assessment of current and potential new members. One of the primary indicators is based on the amount of an institution’s annual competitively funded federal research expenditures (reported annually on the NSF survey).

To ensure all expenditures are properly classified, it is important for departments to select the correct purpose for a project on the GoldSheet, and it is important for SPA to select the correct HEFC code for an account. We wish to increase awareness of the importance of these items, so that ISU’s competitively funded federal research is reported accurately.

When assigning the purpose to a GoldSheet, please select the purpose that characterizes the majority of the project work that will be performed.

The following is a list of GoldSheet Purposes. Definitions are available at:

<http://www.ospa.iastate.edu/egoldsheet/definitions.html>

* Building
* Dept/Admin Support
* Equipment
* Extension/Public Service
* Fellowship
* Instruction/Training
* Research
* Scholarship
* Student Financial Aid

The following is a list of KFS HEFC used for sponsored projects. These codes are based on the NACUBO functional classifications for institutions to use for external reporting purposes.

* Academic Support (AS)
* Instruction (IN)
* Institutional Support (IS)
* Operations and Maintenance (O&M)
* Public Services – Sponsored Programs (PS)
* Scholarship & Fellowships (S&F)
* Sponsored Research (RE)
* Student Services (SS)