Grant Coordinator Agenda

March 5, 2014 - 1:15-3:00

South Ballroom, Memorial Union

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| **Guest Speaker** |

Paula Deangelo, University Counsel – Signature Authority

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| **SPA** |
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| 1. Allowability of Meals on Sponsored Projects
* Review of ISU Guidelines Related to Hospitality Expenses – Bill Cahill, Manager of Accounting
* Examples of Unallowable P-Card Charges Related to Hospitality – Nancy Brooks, Director of Purchasing
1. EASE Form Procedure Update
2. Annual Cost Share Documentation Reminder
3. SPA eData Training Announcement
4. NIH Salary Cap Update
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| **OSPA** |
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1. eData Sponsored Program Users Group – Lynn Reed
2. Post-Award Updates – Tammy Polaski
3. Pre-Award Updates – Erin Kongshaug
4. Future Meetings:
	* Wednesday, 5/14/14 – South Ballroom
	* Thursday, 9/18/14 – Gallery
	* Thursday, 11/20/14 – Gallery
	* All meetings are scheduled for 1:15 – 3:30 p.m.