Grant Coordinator Agenda

November 15, 2012 1:15-3:00

Gallery Room, Memorial Union

Guest Speaker – Al Brooks, Purchasing Department

- Available Training Sessions on Purchasing

- Subcontract vs. PSA vs. Vendor

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| **OSPA** |
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| 1. Rochelle    1. Industry Team Updates    2. Winter Break Hours 2. Proposal Team Updates/Reminders (Sara) 3. Open Position 4. Transmittal letter change |
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| **SPA** |
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1. Electronic Personnel Actions (EPAs) for Exact Dollar Amount of Salary and Benefits (Becky)
2. eData FM Demo: SPA Portal (Neena)
3. SPECS Update (Jamy)
4. Research.gov Webinars (Jamy)
5. Professional Development Opportunities (Jamy)