

SPONSORED FUNDING GC NEWS

Revised Cost Share Policy

The Office of the Vice President for Research has made substantial revisions to the ISU Policy on Cost Share for Sponsored Programs. The cost share policy document and related FAQ can be accessed from OSPA's Policies webpage at: <https://www.ospa.iastate.edu/policies>

GoldSheets initiated on January 1, 2021 or after will be required to follow this revised cost share policy. Please feel free to contact your OSPA Pre-Award Administrator if you have any questions.

Do you know?

When to answer "Yes" to the GoldSheet Question – Are any foreign countries involved?

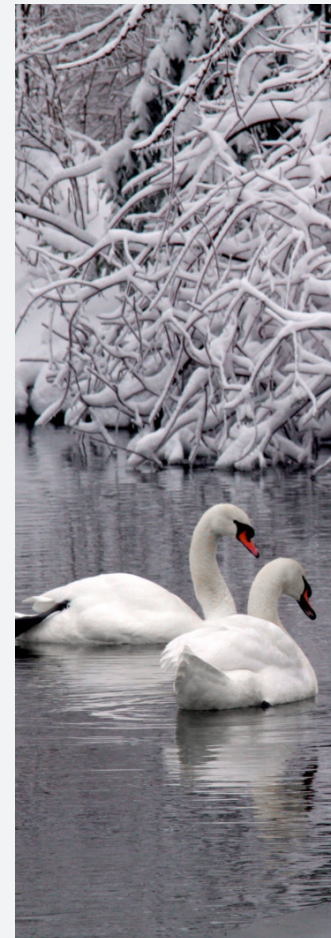
This question should be answered "Yes" when:

- the sponsor is a foreign entity,
- a project's paid/unpaid collaborator will perform work in a foreign country,
- a subaward recipient is a foreign entity,
- project work is occurring in a foreign country, or
- the project's work product will be used in a foreign country.

International travel to conferences outside of the US is not considered foreign involvement. If involvement in foreign countries is answered "Yes", the foreign countries are to be identified and listed on page 5 of the GoldSheet form. Non-US countries are countries that are not part of the United States of America or its territories.

Who should be included as Co-PIs on the GoldSheet?

All ISU faculty and staff who are listed as a Co-PI or Co-Investigator on a proposal must be listed as a Co-PI on the GoldSheet for that proposal. Other ISU employees involved on the project may be included as a Co-PI on the GoldSheet at the discretion of the PI.



**Office of
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Administration**

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Tips and Tricks

Pre-Award Proposal Process Flowchart

This flowchart has been updated and is available [here](#) and on OSPA's Proposals/Pre-Award webpage. Please review the flowchart and share it with the PIs in your unit.

When do you need a NEW GoldSheet?

A GoldSheet is required for all new proposals for grants, cooperative agreements, contracts, and other sponsored project agreements. A sponsored project is a project funded by an external third party to the university. A GoldSheet is also required for non-monetary agreements needing OSPA's signature.

You have previously routed a GoldSheet for a project that is not yet funded. When do you need a NEW GoldSheet?

If the sponsor has not yet made an award, a New GoldSheet is required only if you need to add, rearrange or remove the PI or Co-PIs. For all other GoldSheet changes needed prior to award, an *Updated GoldSheet* is processed.

Click [here](#) for a link to the Prior to Award, Updated GoldSheet Guidance. This guidance is also available on OSPA's Proposals/Pre-Award webpage.

You have previously routed a GoldSheet for a funded project. When do you need a NEW GoldSheet?

If an award has been received, a New GoldSheet is required when:

- Supplemental funds are proposed for an existing award,
- Additional funds are proposed above the amount(s) listed on previous GoldSheet(s) for an existing award,
- Continuation funds are proposed for an existing award, or
- Other instances when your OSPA/OIPTT Award Administrator requests a New GoldSheet.

The *Revised GoldSheet* process is used for most post-award administrative changes. Click [here](#) for a link to the Post-Award Administrative Changes Guidance. This guidance is also available on OSPA's Awards/Post-Award webpage.