

Liquid Office Work Queue Delegation Request Form

GoldSheets are routed for internal approval prior to proposal submissions to sponsors. GoldSheets require approval from the Lead Org Department and each RRC Unit. Unit heads (Chair, Director, Dean, Vice President) are able to delegate their authority to another individual to review and approve GoldSheets on their behalf using this delegation request form.

Unit/Work Queue(s) to be changed: _____

If unit has multiple parent units (RRCs) please update all units

Individual(s) to be added: _____

NetID(s): _____

Individual(s) to be removed: _____

NetID(s): _____

Endorsed by : _____ Date: _____

Printed Name: _____