Liquid Office Work Queue Delegation Request Form

GoldSheets are routed for internal approval prior to proposal submissions to sponsors. GoldSheets require approval from the Lead Org Department and each RRC Unit. Unit heads (Chair, Director, Dean, Vice President) are able to delegate their authority to another individual to review and approve GoldSheets on their behalf using this delegation request form.

Unit/Work Queue(s) to be changed:______

If unit has multiple parent un	nits (RRCs) please update all units	
Individual(s) to be added:		
NetID(s):		
Individual(s) to be removed:		_
NetID(s):		
Endorsed by :	Date:	-
Printed Name:		

Please return completed form to ospa-proposals@iastate.edu. Questions regarding the completion of this form can be directed to OSPA, (515)294-5225.