

Change Request- Grant Coordinator E-mail List

The Grant Coordinator e-mail list is intended for all administrative and support staff who provide pre-award and/or post-award assistance to Principal Investigators/Project Directors on sponsored projects. Members of the list will receive e-mails to notify of upcoming meetings, updates to policies, procedures and forms, and topics related to successful management of sponsored projects at ISU. Please use this form to request individual access to or removal from the email list. Access or removal can be granted without permission from the unit head (Chair, Director or Dean) or RRC fiscal officer.

Individual(s) to be added: _____

NetID(s): _____

Individual(s) to be removed: _____

NetID(s): _____

Submitted by: _____

Date: _____