STREAMLYNE TIP SHEET VALIDATIONS

BUDGET AND PROPOSAL VALIDATIONS

Budget Validation

Budget entries should be validated as the final step prior to marking a budget as "final". To get to this validation, in <u>Budget Versions</u>, <u>open</u> the budget that you will consider final. Within that budget, select <u>Budget Actions</u> on the left panel. Select Data Validation and then select Turn On Validation

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Select <u>Show</u> to see the validations errors or warnings that may have been generated.

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Then select Fix	to be guided to the area or field entry that needs addressed.	

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Proposal Validation

Prior to routing for Final Review, the entire proposal should be validated. In the Proposal Actions section in the left panel, select <u>Data Validation</u>. Select <u>Turn On Validation</u>.

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Errors or Warnings for the proposal should show here. Select <u>Fix</u> to be led to the area of field entries or uploads/attachments that need corrections.

